

12.16.030 - Planting, pruning, removal or altering of trees, shrubs—Permit required.

- A. It is unlawful for any person, including tree maintenance businesses to plant, prune, remove or structurally alter, as determined by the director of forestry and in accordance with Section 12.16.070 of this chapter, any tree within the public street, alley or sidewalk rights-of-way, or other public place, within the city without having first obtained a written permit from the director of forestry.
- B. Persons desiring a permit to prune, remove or structurally alter any tree within the public street, alley or sidewalk rights-of-way, or other public place, must submit written application on forms provided to the office of the director of forestry. A permit fee of five dollars (\$5.00) for each single property address site where the proposed work will be conducted must be submitted with the application. Each permit issued will be valid for a single property address and only for the type of work indicated by the applicant on the application form.
- C. Persons desiring to plant trees within the public street, alley or sidewalk rights-of-way, or other public place, must submit written application for a permit on forms provided to the office of the director of forestry. There is no permit fee, however, prior to issuance of a permit, the director of forestry, or designee, may inspect the planting site requested in the application form.
- D. The director of forestry is authorized to request any information deemed necessary to determine whether application approval will be provided. Applicants will agree in writing to hold harmless the city, its employees and agents from any and all claims that may arise as a result of the work performed for which a permit is issued.
- E. All tree work performed under permits issued must be in compliance with Section 12.16.070 of this chapter. Permits will be effective for thirty (30) days from date of issuance. The director of forestry shall assess a penalty fee of twenty dollars (\$20.00) per single property address where work has been conducted without a required permit.
- F. To assist in preventing dangerous or hazardous conditions, during emergency situations involving the need for immediate cutting, pruning, removal or other structural alterations of trees, the director of forestry, or designee, may issue a permit without prior written application being submitted, and may waive permit fees.
 - 1. For emergency situations, persons conducting tree work within the public rights-of-way or upon public property must immediately report, but not later than the next business day, the action taken to the office of the director of forestry. Tree work will be inspected and formally documented by the director of forestry, or designee.

(Ord. 3613 § 1 (part), 2004)